

TO: Committee on Academic and Professional Standards

RE: Petition for an **EXCEPTION TO THE STATED CATALOG REQUIREMENTS**

Name: _____ ID#: _____

Local Address: _____ Phone: _____

College (circle one): A&S CBA ENGR NURS Class: _____ Major(s): _____

Expected month/year of graduation: _____ Degree expected: _____

Catalog year used for graduation requirements: _____ Specific page reference of catalog requirement to be considered: _____

- I. Please state clearly the specific catalog requirement exception you wish considered.

- II. State clearly the justification for your request, including any unusual circumstances which make this exception necessary. (Use back for additional information)

Student's Signature: _____ Date: _____

ADVISER'S SIGNATURE: _____ Date: _____

I recommend _____ ; I do not recommend _____ because:

DEAN'S SIGNATURE: _____ Date: _____

I recommend _____ ; I do not recommend _____

COMMITTEE ACTION: Approved _____ Denied _____ Date: _____

Committee Chairperson's Signature: _____

MEET WITH THE DEAN OF YOUR COLLEGE. THE DEAN WILL SUBMIT YOUR PETITION TO THE CAPS COMMITTEE. NOTIFICATION OF THE COMMITTEE ACTION WILL BE MAILED TO YOU FROM THE REGISTRAR.